

Good Attendance Home/School Agreement

Child's name: Class:

As parent/carer, I support the academy with the expectations of good attendance because I understand that good attendance is important for my child's future life chances.

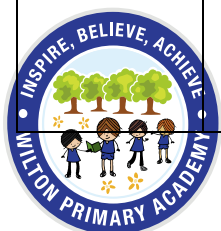
I agree to:

- Bring my child to school **every day and on time.**
- Telephone/message the academy **by 9am every day** that my child will be absent.
- Make any dentist/doctors appointments, where possible, **outside of school hours.** If during school hours, **preferably after 2pm.**
- Provide **evidence for all medical appointments** during the school day. This could be an appointment card, text or letter.
- Complete a Leave of Absence form for **all planned days off school** such as holidays, funerals sporting events etc (available from the school website or main office).

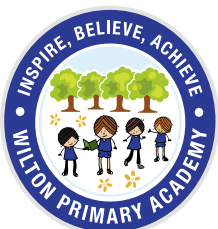
Parent's/Carer's Name..... Signature..... Date

Attendance Graduated Response

| Attendance Support Stage | Academy Response to each period of absence | Days Absent /End of Year Attendance | Academy Support Stages | Attendance report by text |
|--------------------------|---|-------------------------------------|---|---------------------------|
| Green | <ul style="list-style-type: none"> • 1st day call • 2nd day home visit if no contact made • 3rd day call | 0-4 days 100%-97.9% | Green support telephone call from academy pastoral staff member to discuss possible help | Half termly |
| Yellow | <ul style="list-style-type: none"> • 1st day call • 2nd day home visit if no contact made • 3rd day call • 5th day call • 7 day home visit | 5 days-7 days 97.9%- 96.3% | Yellow support visit to pupil's home by academy pastoral staff member to discuss any issues or help needed | Fortnightly |
| Orange | <ul style="list-style-type: none"> • 1st day call and home visit if no contact made • 3rd day call • 5th day home visit | 8-10 days 96.3%-94.7% | Amber support meeting at academy with Ms Lees, DPA Assistant Head Teacher or Mrs Hood, WPA Head of Academy to discuss help. Offer of School Nurse referral if not already accessed. (ACC Initial) | Fortnightly |
| Red | <ul style="list-style-type: none"> • 1st day call and home visit if no contact made • 3rd day home visit | 11-14 days 94.7%-92.6% | Red support meeting at academy with Ms Lees, DPA Assistant Head Teacher or Mrs Hood, WPA Head of Academy to discuss help. Offer of Early Help referral if not already accessed. (ACC Review) | Weekly |
| Black | <ul style="list-style-type: none"> • Daily home visit | 15-19 days 92.1%-90% | Academy may refer the case to the Local Authority for consideration of next steps as child is now considered a persistent absentee. | Weekly |



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Head of Academy



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