

Mrs A Hill  
Executive Head Teacher

5<sup>th</sup> October 2020

Parent Consultations

Dear Parent/Carer,

Due to the restrictions placed due to Covid-19 we will be holding this term's Parent Consultations on **Tuesday 20th October** for Mrs Barron's and Mrs Stephenson's class via a **telephone consultation**. This is an opportunity to discuss your child's progress and also how you can best support them with their learning at home.

Please return the slip below indicating the date and time slot you would prefer, a ten minute appointment time will then be allocated to you. Your child's teacher will call you at the agreed appointment time. If you do not answer, it may not be possible to reconnect you if you call back and your appointment will need to be rearranged.

Please complete and return the below reply slip to the academy office by **Monday 12<sup>th</sup> October**. You will then receive a time for your appointment. If you have any questions please contact the academy office.

Thank-you

Mrs Hood  
Deputy Head of Academy

Name of child: \_\_\_\_\_ Class \_\_\_\_\_

Phone number to use for the appointment: \_\_\_\_\_

Signed: \_\_\_\_\_

Date of parents' meeting	Time slot	Please tick preferred time slot
Tuesday 20th October	3.15pm-4.15pm	
Tuesday 20th October	4.15pm-5.15pm	
I cannot make this date and would like to make an appointment for another date.		

Appointment time allocated (for office use) \_\_\_\_\_

